



ESR GROUP LIMITED
(Stock code: 1821)

**ENVIRONMENTAL MANAGEMENT SYSTEM
POLICY**

OWNER: GROUP ESG

The contents of this document are the property of the ESR Group Limited (formerly known as ESR Cayman Limited) (collectively, “**ESR**” or the “**Group**”) and is strictly confidential. It must not be reproduced in whole or in part or otherwise disclosed to any outside parties without the prior written consent of the Group ESG team. Employees in possession of this document must return their copies to ESR immediately prior to leaving the ESR’s employment.

ESR Group Limited

Suite 2905-06, Two Exchange Square, 8 Connaught Place, Central, Hong Kong
T +852 2376 9600 | www.esr.com

CONTENTS

1. INTRODUCTION.....	3
2. LEADERSHIP AND COMMITMENT	3
3. EMS PRINCIPLES.....	4
4. EMS PLANNING AND IMPLEMENTATION.....	5
5. TRAINING AND EVALUATION	5

1. INTRODUCTION

- 1.1 This Environmental Management System Policy sets out the commitment by ESR Group Limited and its subsidiaries (collectively, “**ESR**” or the “**Group**”) to adopt a systematic approach to improving its environmental performance within its business operations.
- 1.2 The Group strives to improve its environmental management activities and performance through the implementation of an Environmental Management System (“**EMS**”) which is a set of processes and practices to reduce its environmental impacts and increase its operating efficiency.
- 1.3 The EMS follows the ISO 14001 Standard (“**ISO 14001**”) which enables the Group to achieve its environmental goals through consistent review and evaluation and identify improvements in its environmental performance.
- 1.4 Business Units (“**BUs**”) should adopt ISO 14001, where applicable, which covers the establishment and monitoring of environmental targets, analysis of impacts and development of plans to achieve the targets set. The environmental areas include energy, water and waste.
- 1.5 BUs shall also put in place a plan to meet the following objectives and targets within its operations, and provide sufficient and appropriate resources for the effective management of the EMS:
- (a) Incorporating environmental considerations in operations of the asset;
 - (b) Improving energy, water and waste management based on measurable targets;
 - (c) Complying with environmental laws and regulations.
- 1.6 This Policy shall be read in conjunction with all relevant and applicable EMS-related policies in the respective countries which the Group operates in.

2. LEADERSHIP AND COMMITMENT

- 2.1 The Board of Directors (“**Board**”) shall provide stewardship and strategic direction in

sustainability management, including the commitment and oversight to improving environmental performance and the implementation of the EMS.

2.2 BUs shall establish a committee with assigned roles and responsibilities to ensure that the EMS is effective and reviewed for continuing suitability.

- (a) The head of the Committee has the responsibility and authority to:
- (b) Lead the development and implementation of the EMS and ensure that it remains relevant to the BU's objectives, and the needs and expectations of customers while promoting an ethos of continual improvement.
- (c) Ensure the availability of resources for the effective operation of the EMS to meet its objectives and targets.
- (d) Define, document and communicate the assigned roles, responsibilities and authorities in order to facilitate effective EMS.

3. EMS PRINCIPLES

3.1 The Group adopts the EMS Framework of Plan-Do-Check-Act ("PDCA") model as a structured process for managing its impact on the environment. The tenets to PDCA are:

- (a) Plan – Identify the material ESG issues relevant to the business. Establish objectives and targets (i.e., short-term and long-term) and develop plan to achieve desired results (e.g., setting a GHG emissions reduction target over a specified period).
- (b) Do – Carry out the plan from the previous step (e.g., implement capital expenditure on asset enhancement initiatives to improve efficiency).
- (c) Check – Measure and monitor actual results against planned objectives, including identifying any non-conformity issues (e.g., track, review and compare actual progress against expected improvements of efficiency initiatives).

- (d) Act – Correct and improve plan to meet and exceed planned results (e.g., improve or rectify planned asset enhancement initiatives to optimise environmental performance).

4. EMS PLANNING AND IMPLEMENTATION

4.1 While planning the EMS, the Group integrates the following considerations into the planning and implementation of the EMS:

- (a) All the processes, interactions, responsibilities and requirements required of each process are formally documented and stated in the Standard Operating Procedures (“SOPs”);
- (b) The criteria and methods, including measurements and related performance indicators, needed to ensure effective operation and control of these processes are stated in the SOPs;
- (c) The allocation of resources needed for processes (such as people, infrastructure, and operating environment), organisational knowledge, and monitoring and measuring the suitability of the EMS;
- (d) Environmental risks and opportunities, including related impacts, within the organisation and operational processes, with mitigating control actions.
- (e) Methods for monitoring, measuring and evaluating processes will be established at each critical point, with required changes or corrective actions implemented to achieve intended results.
- (f) Opportunities for improvement of the EMS will be continually identified during periodic internal reviews and/or external audits.

5. TRAINING AND EVALUATION

5.1 The Group has established a system to identify training needs, provide training, evaluate the effectiveness of such training, and maintain appropriate training records. BUs are responsible

for identifying and reviewing training needs of their employees so as to meet current and future business requirements.

5.2 The Group shall also ensure the communication of the EMS policy and its environmental objectives. Employees shall be trained to understand their contribution to the effectiveness of the EMS, including the benefits of improved environmental performance. Measures will be implemented to raise internal and external stakeholders' awareness of environmental management policy and environmental impacts.

5.3 Any implication of not conforming to EMS requirements shall be communicated among the department through training (i.e., On-the-Job-Training or awareness training), regular meetings, and implementation of corrective actions to address any non-conformity.

6. ENVIRONMENTAL MANAGEMENT SYSTEM CERTIFICATION

6.1 Refer to Page 9 for an example of an environmental management system certified by ISO 14001.

DOCUMENT REVISION HISTORY AND VERSION CONTROL

Version	Revision Details	Author	Effective Date
1.0	Initial Release	Group ESG	22 Mar 2023
1.1	Added Para 6: Environmental Management System	Group ESG	23 Oct 2023

Document Title	Environmental Management System Policy
Document Language	English
English Title	Environmental Management System Policy
Category	Group Policy
Policy Producing Function	Group ESG
Document Author	Group ESG
Document Approver	BOD
Portfolio Owner	Group ESG
Document Contact	
Original Issue Date	22 March 2023
Last Review Date	23 October 2023
Next Review Date	
Version	1.1

CERTIFICATION OF REGISTRATION

The Governing Board of
QAI Certification Pte Ltd

Hereby grants to:

APM PROPERTY MANAGEMENT PTE LTD

Registration No. QAIC/SG/22019

*(hereby called the registered company) the right to be listed in the Directory of Registered Companies in respect to the services listed below. These services shall be offered by the Registered Companies at or from only the address given below in accordance with the **Environmental Management System** in compliance with*

ISO 14001: 2015

Address to which this certificate refers:

**5, Temasek Boulevard, #12-01 Suntec Tower Five,
Singapore 038985**

Approved Scope to which this certificate refers:

Property Management Services

Certificate Issue Date: 1st April 2022

Date of Initial Registration: 1st April 2022

Certificate Valid until: 31st March 2025

subject to adherence to the agreed on-going audit program, successful endorsement of certification following each audit and compliance with QAICPL regulations. This Certificate of Registration is granted subject to the Regulations approved by the Review Committee.



Certification Manager
Mr Iverson Sim



QAI Certification Pte Ltd

153, Bukit Batok Street 11,
#04-300, Singapore 650153

T: +65-63421948

F: +65-63421481

E: frida@qaicspore.org

